

Direct GST Payment System

This memo is an outline of how the direct G.S.T. payment actually works.

We will email your entries or forward them to you by courier on the 10th and 25th of the month. You will be invoiced for any Duties and our brokerage fees, plus the applicable H.S.T. on brokerage fees. All G.S.T. on Importation will be posted to your Import Bond Report (sample attached).

Around the 25th of the month we will fax/email a letter outlining the amount of G.S.T. for the month that will be due and payable to the **Canada Border Services Agency**, and the date the payment is due. We will attach an Import Bond Report listing bar code numbers and amounts that balance with the total G.S.T. payable. We will also attach our statement showing Duties and our brokerage fees.

CBSA in Ottawa requires a **bill payment through your online banking** by 1:00pm on the **last business day of the month**. The payee, depending on your bank will be “CBSA Duties Taxes Fees”, “Canada Border Services Agency” or “CBSA Customs”. For account number you will use your full business number with **RM** (ie. RM0001, or whatever your number may be) We recommend that you make your payment a couple days in advance to give your bank ample time to process. We also ask that you send a copy of your payment confirmation to us for our records.

Please be advised as per attached memo, fines for late GST payments will be implemented under AMPS Contravention C336.

Yours truly,

PENINSULA CUSTOM BROKERS LTD

Date: 01/25/2018

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Importer Based Security

For: ABC Co Ltd

From: 12/25/2017 to: 01/24/2018

B/N: 123456789RM0001

Port	Bar Code Number	File #	Importer	K84 Date	Duty	SIMA/ Excise	GST	Total
440	15594 001234567	1234567	ABC Co	01/14/2018	0.00	0.00	450.00	450.00
453	15594 002345678	2345678	ABC Co	01/17/2018	0.00	0.00	200.00	200.00
497	15594 003456789	3456789	ABC Co	01/23/2018	0.00	0.00	350.00	350.00
Total Number of Entries: 3					0.00	0.00	1000.00	1000.00